

REZONING PROCEDURES

The consideration for the rezoning of a parcel, or parcels, of land may be requested by the property owner(s) and/or a designated agent of the owner(s) by submitting a Rezoning Application. Below is the City of Alcoa process for requesting a property be rezoned:

1. The submitted request will be reviewed by staff and placed on the agenda of the Alcoa Municipal Regional Planning Commission (ARPC), with staff then providing a recommendation to the ARPC for their review and action (i.e., the ARPC is a recommending body to the Alcoa Board of Commissioners (ABOC) for rezonings); and,
2. Following the above, the ARPC's recommendation will be forwarded to the ABOC for placement on their agenda.

How do I submit a request?

A completed Rezoning Application shall be submitted to Planning by 4:30 p.m. on the first working Monday of any given month an applicant wishes to be placed on the ARPC's agenda for the following month. If the first Monday is a holiday, the deadline will be Tuesday.

A completed application is to include the signed Rezoning Application and payment of the filing fee in the amount of \$300.00, with a PDF file of the same emailed to planningandcodes@cityofalcoa-tn.gov. Cash, checks and credit cards are all available methods of payment, with credit cards processed in-person only. Checks are payable to the City of Alcoa.

The application may be downloaded at:

<https://www.cityofalcoa-tn.gov/DocumentCenter/View/257/Rezoning-Application-PDF>

Submittals to Planning are processed in at the below location:

**Alcoa Municipal Building
City of Alcoa Planning
223 Associates Boulevard
Alcoa, TN 37701**